



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA

DIPARTIMENTO  
DI SCIENZE MEDICHE  
E CHIRURGICHE

## ERASMUS+ WELCOME GUIDE

Welcome, it's a pleasure to meet you!

We are the academic tutors of the Nursing Degree Programme at the Rimini Campus:

- Francesca Cervellieri (Rimini campus)
- Martina Borgogelli (Rimini campus)
- Filippo Ricci (Rimini campus)
- Gaia Donadel (Cesena campus)

We hope you had a pleasant journey!

Our goal is to support you throughout your Erasmus+ experience. You can contact us for any need or information.

The Nursing Degree Programme in Rimini is located at **Via Flaminia 76**, where you will find our offices, classrooms, and training laboratories.

## STARTING YOUR EXPERIENCE

To begin your experience, it is important to contact **Susanne Zaghini**, Head of the International Relations Office at the Rimini Campus (Via Cattaneo 17, first floor).

She will provide you with:

- the documents required for registration at the University of Bologna
- information regarding health insurance (health card and tax code)

For all administrative aspects of your Erasmus+ programme, you must always refer to her.



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA

DIPARTIMENTO  
DI SCIENZE MEDICHE  
E CHIRURGICHE

### **Contacts:**

- Email: [campusrimini.relint@unibo.it](mailto:campusrimini.relint@unibo.it)
- Teams: Susanne Zaghini
- Phone: +39 0541 434 101

## **FIRST WELCOME MEETING**

During the first meeting, we will provide you with:

- information about the online safety course (mandatory for the internship)
- your attendance badge
- locker and changing room keys
- shoes and sweatshirt
- support for your medical check
- access to the hospital wardrobe for uniforms
- a tour of the hospital and training wards

## **CLINICAL TRAINING INFORMATION**

In each ward, you will be supervised by a clinical tutor who speaks English (or, if possible, your native language).

For any needs (issues, shift changes), you must:

1. contact the clinical tutor or ward coordinator
2. then inform the academic tutors

You will receive your internship schedule.

### **Shifts:**

- Morning: 7:00–14:00 or 7:00–13:00

Corso di Studi in Infermieristica – Campus di Rimini  
Sede Didattica di Via Flaminia, 76 - 47823 - Rimini



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA

DIPARTIMENTO  
DI SCIENZE MEDICHE  
E CHIRURGICHE

- Afternoon: 13:00–19:00/20:00 or 14:00–20:00/21:00
- Night: 21:00–7:00

⚠ Always remember to clock in and out using your badge.

## SERVICES

A hospital canteen is available (Building C, ground floor), accessible only on internship days.

**Opening hours:** 12:00 – 15:30

## RULES DURING THE INTERNSHIP

- The uniform must always be worn, clean, and tidy
- It must be worn in the changing rooms together with the provided shoes
- Respect the assigned schedule

### **In case of absence (e.g. illness):**

- inform the ward by phone
- inform the academic tutors via email

### **In case of injury:**

- immediately inform the clinical tutor and ward coordinator
- contact the academic tutors
- follow the official procedure within 3 days



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA

DIPARTIMENTO  
DI SCIENZE MEDICHE  
E CHIRURGICHE

## ERASMUS ACTIVITIES

We recommend contacting **ESN Rimini**, a volunteer association that organizes activities for Erasmus students (events, meetings, social integration).

## ACADEMIC TUTORS CONTACTS

### Emails:

- [martina.borgogelli2@unibo.it](mailto:martina.borgogelli2@unibo.it)
- [francesc.cervellier2@unibo.it](mailto:francesc.cervellier2@unibo.it)
- [filippo.ricci2@auslromagna.it](mailto:filippo.ricci2@auslromagna.it)
- [gaia.donadel@auslromagna.it](mailto:gaia.donadel@auslromagna.it)

☞ Always include all tutors in your emails for any communication.

### Office phone numbers:

- +39 0541 304912 (Martina)
- +39 0541 304917 (Francesca)
- +39 0541 304920 (Filippo)
- +39 0547 394497 (Gaia)

**Student Office:** +39 0541 30490